





*St. Bernard Parish Government*  
*Department of Public Works*

1125 E. St. Bernard Highway  
Phone (504) 278-4300

Chalmette, Louisiana 70043  
Fax (504) 278-4480

**Louis Pomes**  
*Parish President*

**MEMORANDUM**

**TO:** JUSTIN FRANK  
DIRECTOR  
FINANCE DEPARTMENT

**FROM:** HILLARY J. NUNEZ, JR.  
DIRECTOR  
PUBLIC WORKS

**DATE:** FEBRUARY 13, 2025


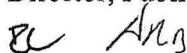
**RE:** NEW PUBLIC LIBRARY  
PHASE 2 – BUILDING CONSTRUCTION

The Department of Public Works has received the following invoice:

Contractor	Invoice No.	Invoice Date	Amount	P.O. Number
The Beta Group	6163112024	11/20/2024	\$6,899.76*	

\*The amount shown is for reference only.

Upon the approval of Carl McClurg, Resident Inspector, and Douglas Landry, Landry Management Consultants, all work pertaining to the above invoice has been completed according to contract requirements. Please proceed with the necessary steps to calculate and execute payment.

  
Hillary J. Nunez, Jr.  
Director, Public Works  


HJNJr/flr

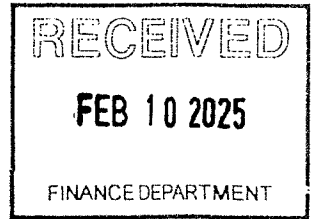
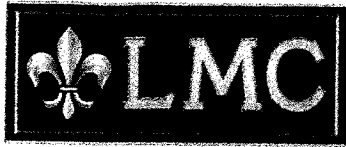


# St. Bernard Parish Government Invoice Approval Transmittal

<b>Project Name:</b> St. Bernard Parish New Public Library Phase 2 - Building Construction
<b>Description of Information:</b> The Beta Group
Invoice No. 6163112024 Amount: \$6,899.76 Invoice Date: 11/20/2024

Official (Print Name)	Signature/Date	Comments
Carl W. McClurg, Resident Inspector, DPW	CWM 2/13/25	Reviewed and Approved





February 7, 2024

Hillary Nunez  
Director of Public Works  
1125 East St. Bernard Hwy  
Chalmette, Louisiana 70043

Reference: Recommendation for Payment  
Contractor: Beta Testing, Invoice No. 6163112024 Revised  
Project: St. Bernard Parish New Public Library - Phase 2 Building Construction

Dear Mr. Nunez,

This office has reviewed the referenced invoice for testing services. Our office recommends payment by SBPG in the amount of **\$6,899.76**.

If you have any questions pertaining to this letter, don't hesitate to contact me at your convenience.

Respectfully,

Douglas D. Landry  
Program Manager Consultant, LMC

Cc: Donald Bourgeois, SBPG Capital Projects  
Robin Mason, SBPG Finance  
Teri Doskey, SBPG DPW  
Ray Lauga, SBPG Capital Projects



Remit Payment To:  
**Beta Testing & Inspection, LLC**  
 PO Box 2203  
 Gretna, LA 70054

DATE	INVOICE #
11/20/2024	6163112024

www.betagrouppgc.com

<b>OWNER</b> St. Bernard Parish Government 8201 West Judge Perez Dr. Chalmette, LA 70043 Attn: Robin Mason	<b>PROJECT</b> New St. Bernard Parish Library Building Construction SBPG/NPL - 11884
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**RECEIVED**  
  
**FEB 10 2025**  
  
 FINANCE DEPARTMENT

BETA PROJECT NO.	PROJECT NO.	PURCHASE ORDER NO.	TERMS
6163	SBPG/NPL-11884	N/A	Net 30

BILLING CODE	DATE	REPORT NO.	DESCRIPTION	QTY	PER	RATE	AMOUNT
C-4	10/2/2024	6163-C100224.1/5	Concrete Inspection-D.Wade (Nightshift)	7.75	Hr	97.50	755.63
C-4			Concrete Inspection	3.5	Hr	65.00	227.50
C-4			Concrete Inspection-D.Bridges (Nightshift)	7.75	Hr	97.50	755.63
C-4			Concrete Inspection	3.5	Hr	65.00	227.50
C-11			Compressive Strength of Cylindrical Concrete Specimens	25	Ea	25.00	625.00
MF-1			Mileage	36	Ea	0.585	21.06
ES-2			Engineering Review	1	Ea	20.00	20.00
C-10	10/4/2024	6163-CSP100424	Concrete Specimen Pick-Up and/or Delivery	1.5	Hr	65.00	97.50
MF-1			Mileage	36	Ea	0.585	21.06
C-4A	10/8/2024	6163-C100824.1/2	Concrete Inspection - D. Wade (Nightshift)	8.25	Hr	97.50	804.38
C-4A			Concrete Inspection - D.Bridges (Nightshift)	8.25	Hr	97.50	804.38
C-11			Compressive Strength of Cylindrical Concrete Specimens	10	Ea	25.00	250.00
MF-1			Mileage	36	Ea	0.585	21.06
ES-2			Engineering Review	1	Ea	20.00	20.00
C-10	10/10/2024	6163-CSP101024	Concrete Specimen Pick-Up and/or Delivery	2	Hr	65.00	130.00
MF-1			Mileage	36	Ea	0.585	21.06
C-4A	10/22/2024	6163-C102224.1/3	Concrete Inspection - D. Wade (Nightshift)	6.25	Hr	97.50	609.38
C-4			Concrete Inspection	1.5	Hr	65.00	97.50
C-11			Compressive Strength of Cylindrical Concrete Specimens	15	Ea	25.00	375.00
MF-1			Mileage	36	Ea	0.585	21.06
ES-2			Engineering Review	1	Ea	20.00	20.00
C-10	10/23/2024	6163-CSP102324	Concrete Specimen Pick-Up and/or Delivery	1.5	Hr	65.00	97.50
MF-1			Mileage	36	Ea	0.585	21.06

**Total**

1428 1/2 Claire Avenue, Gretna, LA 70053 Phone: 504.227.2273 Fax: 504.227.2274  
 7250 Stennis Airport Road, Suite 222, Kiln, MS 39556-8039 Phone: 228.466.2556 Fax: 228.466.2571  
 Toll Free: 877.640.3773 Email: bsarduy@betagrouppgc.com



Remit Payment To:  
**Beta Testing & Inspection, LLC**  
 PO Box 2203  
 Gretna, LA 70054

DATE	INVOICE #
11/20/2024	6163112024

www.betagrouppgc.com

<b>OWNER</b> St. Bernard Parish Government 8201 West Judge Perez Dr. Chalmette, LA 70043 Attn: Robin Mason	<b>PROJECT</b> New St. Bernard Parish Library - Building Construction SBPG/NPL - 11884
--	---

BETA PROJECT NO.	PROJECT NO.	PURCHASE ORDER NO.	TERMS
6163	SBPG/NPL-11884	N/A	Net 30

BILLING CODE	DATE	REPORT NO.	DESCRIPTION	QTY	PER	RATE	AMOUNT
C-10	10/24/2024	6163-CSP102424	Concrete Specimen Pick-Up and/or Delivery	0	Hr	65.00	0.00
MF-1	10/29/2024	6163-C102924.1/2	Mileage	0	Ea	0.585	0.00
C-4A			Concrete Inspection - D. Wade (Nightshift)	4.25	Hr	97.50	414.38
C-11			Compressive Strength of Cylindrical Concrete Specimens	10	Ea	25.00	250.00
MF-1	10/30/2024	6163-CSP103024	Mileage	36	Ea	0.585	21.06
ES-2			Engineering Review	1	Ea	20.00	20.00
C-10			Concrete Specimen Pick-Up and/or Delivery	2	Hr	65.00	130.00
MF-1			Mileage	36	Ea	0.585	21.06

**Total** \$6,899.76

1428 1/2 Claire Avenue, Gretna, LA 70053 Phone: 504.227.2273 Fax: 504.227.2274  
 7250 Stennis Airport Road, Suite 222, Kiln, MS 39556-8039 Phone: 228.466.2556 Fax: 228.466.2571  
 Toll Free: 877.640.3773 Email: bsarduy@betagrouppgc.com



*St. Bernard Parish Government*  
*Department of Public Works*

1125 E. St. Bernard Highway  
Phone (504) 278-4300

Chalmette, Louisiana 70043  
Fax (504) 278-4480

**Louis Pomes**  
*Parish President*

**MEMORANDUM**

**TO:** JUSTIN FRANK  
DIRECTOR  
FINANCE DEPARTMENT

**FROM:** HILLARY J. NUNEZ, JR.  
DIRECTOR  
PUBLIC WORKS

**DATE:** JANUARY 3, 2025

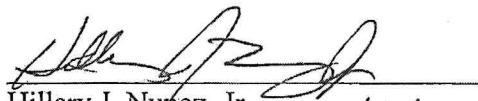
**RE: PROJECT MANAGEMENT SERVICES FOR NEW PUBLIC LIBRARY**

The Department of Public Works has received the following invoice:

Contractor	Invoice No.	Invoice Date	Amount	P.O. Number
Landry Management Consultants, LLC	2024-014	12/5/2024	\$45,920.00*	

\*The amount shown is for reference only.

All work pertaining to the above invoice has been completed according to contract requirements. Please proceed with the necessary steps to calculate and execute payment.

  
Hillary J. Nunez, Jr.  
Director, Public Works *NJS*

HJNJr/flr

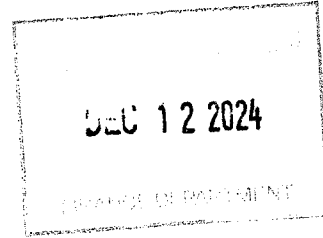


(298)



December 5, 2024

Mr. Donald Bourgeois  
SBPG Capital Projects Supervisor  
1125 E. St. Bernard Highway  
Chalmette, Louisiana 70043



REFERENCE: New Parish Library  
Program Management Services  
LMC Invoice No. - 2024014

Please find enclosed invoice **2024014** for the above-referenced project.

Should you require additional information, please do not hesitate to contact us.

If you have any questions regarding this invoice, please contact Douglas Landry at 504-579-3334, or by email at [ddlandry@landrymanagement.com](mailto:ddlandry@landrymanagement.com)

Attached: Invoice 2024014  
SBPG Design Service Invoice Form executed  
Weekly Timesheet Summary by Month  
Monthly Payroll Detail Report

Respectfully,

Douglas D. Landry  
Program Management Consultant

Cc: Donald Bourgeois, Capital Projects Supervisor  
Hillary Nunez, Director of Public Works  
Ray Lauga, Capital Projects  
Robin Mason, SBPG Finance

*R.I. Fees  
4646530-571001-0104  
thru  
March 2024*

#198064 ③





Invoice No: 2024014

Date: 12/5/2024

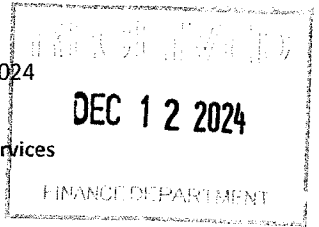
**Bill To:**

Donald Bourgeois, Capital Projects Supervisor  
 St. Bernard Parish Government  
 1125 E. St. Bernard Highway  
 Chalmette, La. 70043

Scope of Service: **Project Management Services**

**Make check payable to:**

Landry Management Consultants, LLC  
 28503 Little Dixie Ranch Road, Lacombe La. 70445



**BUILDING CONSTRUCTION- Phase 2**

**Design, Supplemental and Construction Budget** \$ 13,478,349.00  
**Project Management Fee** \$ 310,050.00 (Per Amendment 2)

Project Phase	FEE		PRIOR INVOICES		FEE EARNED THIS PERIOD		
	Per Phase	Fee Percentage	Amount	Balance Remaining	Fee%	% Complete to Date	Amount
Programming	\$ 5,500.00	100%	\$ 5,500.00	\$ -	0%	100%	\$ -
Schematic Design	\$ 26,000.00	100%	\$ 26,000.00	\$ -	0%	100%	\$ -
Design Development	\$ 39,700.00	100%	\$ 39,700.00	\$ -	0%	100%	\$ -
Construction Documents	\$ 53,000.00	100%	\$ 53,000.00	\$ -	0%	100%	\$ -
Bidding	\$ 11,450.00	100%	\$ 11,450.00	\$ -	0%	100%	\$ -
Construction	\$ 164,000.00	68%	\$ 111,520.00	\$ 52,480.00	0%	68%	\$ -
Close Out	\$ 10,400.00	0%	\$ -	\$ 10,400.00	0%	0%	\$ -
	\$ 310,050.00		\$ 247,170.00	\$ 62,880.00		<b>Subtotal</b>	\$ -

**SURCHARGE CONSTRUCTION - Phase 1**

**Project Management Fee** \$34,840.00 (Per Amendment 2)

Project Phase	FEE		PRIOR INVOICES		FEE EARNED THIS PERIOD		
	Per Phase	Percentage	Amount	Balance Remaining	Percentage	% Complete to Date	Amount
Design Development	\$ 8,190.00	100.00%	\$ 8,190.00	\$ -	0.00%	100.00%	\$ -
Construction Documents	\$ 3,120.00	100.00%	\$ 3,120.00	\$ -	0.00%	100.00%	\$ -
Construction Administration	\$ 15,600.00	100.00%	\$ 15,600.00	\$ -	0.00%	100.00%	\$ -
Construction Closeout	\$ 3,250.00	100.00%	\$ 3,250.00	\$ -	0.00%	100.00%	\$ -
Supplemental Vendor Management	\$ 4,680.00	100.00%	\$ 4,680.00	\$ -	0.00%	100.00%	\$ -
	\$ 34,840.00		\$ 34,840.00			<b>Subtotal</b>	\$ -

**RESIDENT INSPECTION FEE - \$ 251,500.00**  
**Hourly Rate \$80.00**

DESCRIPTION	FEE	PRIOR INVOICES			FEE EARNED THIS PERIOD		
		Percentage	Amount	Balance Remaining	Percentage	% Complete to Date	Amount
Phase 1 Surcharge - Amendment 1 - Lump Sum	\$ 28,000.00	60.00%	\$ 16,800.00	\$ 11,200.00	0.00%	60.00%	\$ -

DESCRIPTION	FEE	PRIOR INVOICES			FEE EARNED THIS PERIOD		
		Hours	Amount	Balance Remaining	Hours	Rate	Amount
Phase 2 Building - Amendment 2 - Hourly Not to Exceed	\$ 223,500.00	0	\$ -	\$ 223,500.00	574	\$ 80.00	\$ 45,920.00
						<b>Subtotal</b>	\$ 45,920.00

If you have any questions concerning this invoice, contact:	Douglas D. Landry - Cell: (504)579-3334 Email: dldandry@landrymanagement.com	<b>Invoice Total</b>	<b>\$45,920.00</b>
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**ST. BERNARD PARISH GOVERNMENT  
PROFESSIONAL DESIGN SERVICES INVOICE**

Date: 12/5/2024

Invoice Number: 2024014  
Contract No. -  
Purchase Order No: XX

In Account with: (Design Professional)  
Landry Management Consultants, L.L.C.  
28503 Little Dixie Ranch Road  
Lacombe, LA 70445

Project Name: New Main Library  
3121 East Judge Perez Drive  
Meraux, LA 70075  
Project Number: XX Part No:

CONTRACT Date: 8/27/2019 Original Contract Fee: \$196,300.00

Number	Date Approved	Basic Services	Amendments Additional Svcs/Reimbursable	Total Amendment
<u>1</u>	<u>4/30/2020</u>	<u>\$ 28,000.00</u>	<u>\$ -</u>	<u>\$ 28,000.00</u>
<u>2</u>	<u>10/4/2023</u>	<u>\$ 372,090.00</u>	<u>\$ -</u>	<u>\$ 372,090.00</u>
<u>3</u>	<u>8/5/2024</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Totals</b>		<b>\$ 400,090.00</b>	<b>\$ -</b>	<b>\$ 400,090.00</b>

**Total Basic Services Fee \$ 596,390.00**  
**Total Additional Services Fee \$ -**  
**Total Contract Amount \$ 596,390.00**

**PAYMENT DUE DESIGNER FOR SATISFACTORY COMPLETION OF SERVICES RENDERED**

Basic Services	Percent of total Fee	Phase Fee	% Complete	Amount Completed	Prior Invoices	Current Fee
Schematic Design	3%	\$ 17,000.00	100.0%	\$ 17,000.00	\$ 17,000.00	\$ -
Design Development	4%	\$ 25,220.00	100.0%	\$ 25,220.00	\$ 25,220.00	\$ -
Construction Documents	4%	\$ 26,000.00	100.0%	\$ 26,000.00	\$ 26,000.00	\$ -
Bidding	2%	\$ 10,400.00	100.0%	\$ 10,400.00	\$ 10,400.00	\$ -
Construction	19%	\$ 112,480.00	70.2%	\$ 79,015.17	\$ 79,015.17	\$ -
Closeout	1%	\$ 5,200.00	0.0%	\$ -	\$ -	\$ -
1- Surcharge Resident Insp.	5%	\$ 28,000.00	60.0%	\$ 16,800.00	\$ 16,800.00	\$ -
2.1- Surcharge Design	1%	\$ 8,190.00	100.0%	\$ 8,190.00	\$ 8,190.00	\$ -
2.1- Surcharge Procurement	1%	\$ 3,120.00	100.0%	\$ 3,120.00	\$ 3,120.00	\$ -
2.1- Surcharge Construction	3%	\$ 15,600.00	100.0%	\$ 15,600.00	\$ 15,600.00	\$ -
2.1- Surcharge Closeout	1%	\$ 3,250.00	100.0%	\$ 3,250.00	\$ 3,250.00	\$ -
2.1- Surcharge Oversight	1%	\$ 4,680.00	100.0%	\$ 4,680.00	\$ 4,680.00	\$ -
2.2- Programming	1%	\$ 5,500.00	100.0%	\$ 5,500.00	\$ 5,500.00	\$ -
2.2- Schematic Design	2%	\$ 9,000.00	100.0%	\$ 9,000.00	\$ 9,000.00	\$ -
2.2- Design Development	2%	\$ 14,480.00	100.0%	\$ 14,480.00	\$ 14,480.00	\$ -
2.2- Construction Documents	5%	\$ 27,000.00	100.0%	\$ 27,000.00	\$ 26,999.00	\$ -
2.2- Bidding	0%	\$ 1,050.00	100.0%	\$ 1,050.00	\$ 1,050.00	\$ -
2.2- Construction	9%	\$ 51,520.00	63.1%	\$ 32,504.83	\$ 32,504.83	\$ -
2.2- Closeout	1%	\$ 5,200.00	0.0%	\$ -	\$ -	\$ -
2.3- Resident Inspection	37%	\$ 223,500.00	20.5%	\$ 45,920.00	\$ -	\$ 45,920.00

Add Services /Reimbursable Amendments	Amount	% Complete	Amount Completed	Prior Invoices	Current Fee
	\$ -	0.0%	\$ -	\$ -	\$ -
	\$ -	0.0%	\$ -	\$ -	\$ -
	\$ -	0.0%	\$ -	\$ -	\$ -
	\$ -	0.0%	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 596,390.00</b>		<b>\$ 344,730.00</b>	<b>\$ 298,809.00</b>	<b>\$ 45,920.00</b>

Total Amount Due \$ 45,920.00

s/ *Richard D. Rowley*  
Designer's Signature

Date: 12-09-24

By signing this invoice the Designer warrants that all sub-consultants have been paid those amounts due them from previous invoices and that they will be promptly paid those amounts due them out of the amount paid to the Designer.

ST. BERNARD PARISH ONLY

Approved s/ \_\_\_\_\_  
SBPG Approved Signature

**DEC 12 2024**  
FINANCE DEPARTMENT  
Rev 03/01/10

St. Bernard Parish Government

New Public Library - LMC Amendment 2 - Daily Construction Observation

INVOICE NO. - 2024014

Monthly Payroll Time Sheet Summary

EMPLOYEE	W/E	PROJECT	TASK	M	T	W	TH	FRI	SAT	SUN	W/E Total Hrs	Invoiced Hrs.
Lanny C. Villanueva	1/7/2024	Phase 2 - Library	Daily Construction Observation	10	10	10	8				38	2024014 January 198 hrs
Lanny C. Villanueva	1/14/2024	Phase 2 - Library	Daily Construction Observation	10	10	10	10	10			50	
Lanny C. Villanueva	1/21/2024	Phase 2 - Library	Daily Construction Observation	10	0	10	10	10			40	
Lanny C. Villanueva	1/28/2024	Phase 2 - Library	Daily Construction Observation	10	10	8	6	6			40	
Lanny C. Villanueva	2/4/2024	Phase 2 - Library	Daily Construction Observation	10	10	10					30	
										<b>Subtotal</b>	<b>198</b>	
Lanny C. Villanueva	2/4/2024	Phase 2 - Library	Daily Construction Observation				10	10			20	2024014 February 195 hrs.
Lanny C. Villanueva	2/11/2024	Phase 2 - Library	Daily Construction Observation	8	8	9	8	8			41	
Lanny C. Villanueva	2/18/2024	Phase 2 - Library	Daily Construction Observation	9	3	9	9	9	1		40	
Lanny C. Villanueva	2/25/2024	Phase 2 - Library	Daily Construction Observation	10	10	10	10	10	4	2	56	
Lanny C. Villanueva	3/3/2024	Phase 2 - Library	Daily Construction Observation	10	8	10	10				38	
										<b>Subtotal</b>	<b>195</b>	
Lanny C. Villanueva	3/3/2024	Phase 2 - Library	Daily Construction Observation					8	3	3	14	2024014 March 181 hrs.
Lanny C. Villanueva	3/10/2024	Phase 2 - Library	Daily Construction Observation	9	8	14	8	8			47	
Lanny C. Villanueva	3/17/2024	Phase 2 - Library	Daily Construction Observation	8	8	8	8	8			40	
Lanny C. Villanueva	3/24/2024	Phase 2 - Library	Daily Construction Observation	8	8	8	8	8			40	
Lanny C. Villanueva	3/31/2024	Phase 2 - Library	Daily Construction Observation	8	8	8	8	8			40	
										<b>Subtotal</b>	<b>181</b>	
<b>TOTAL</b>											<b>574 hrs.</b>	



*St. Bernard Parish Government*  
*Department of Public Works*

1125 E. St. Bernard Highway  
Phone (504) 278-4300

Chalmette, Louisiana 70043  
Fax (504) 278-4480

**Louis Pomes**  
*Parish President*

**MEMORANDUM**

**TO:** JUSTIN FRANK  
DIRECTOR  
FINANCE DEPARTMENT

**FROM:** HILLARY J. NUNEZ, JR.  
DIRECTOR  
PUBLIC WORKS

**DATE:** JANUARY 3, 2025

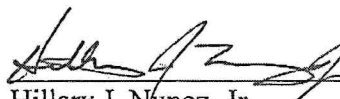
**RE:** PROJECT MANAGEMENT SERVICES FOR NEW PUBLIC LIBRARY

The Department of Public Works has received the following invoice:

Contractor	Invoice No.	Invoice Date	Amount	P.O. Number
Landry Management Consultants, LLC	2024-015	12/5/2024	\$12,464.00*	

\*The amount shown is for reference only.

All work pertaining to the above invoice has been completed according to contract requirements. Please proceed with the necessary steps to calculate and execute payment.

  
Hillary J. Nunez, Jr. *HJN*  
Director, Public Works

HJNJr/flr





December 5, 2024

Mr. Donald Bourgeois  
SBPG Capital Projects Supervisor  
1125 E. St. Bernard Highway  
Chalmette, Louisiana 70043

REFERENCE: New Parish Library  
Program Management Services  
LMC Invoice No. - 2024015

Please find enclosed invoice **2024015** for the above-referenced project.

Should you require additional information, please do not hesitate to contact us.

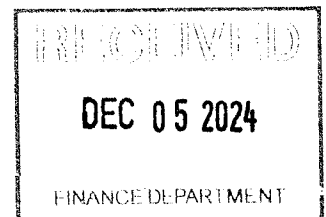
If you have any questions regarding this invoice, please contact Douglas Landry at 504-579-3334, or by email at [ddlandry@landrymanagement.com](mailto:ddlandry@landrymanagement.com)

Attached: Invoice 2024015  
SBPG Design Service Invoice Form executed  
Gibbs Application No. 13

Respectfully,

Douglas D. Landry  
Program Management Consultant

Cc: Donald Bourgeois, Capital Projects Supervisor  
Hillary Nunez, Director of Public Works  
Ray Lauga, Capital Projects  
Robin Mason, SBPG Finance





DEC 05 2024  
FINANCE DEPARTMENT

Invoice No: 2024015

Date: 12/5/2024

**Bill To:**

Donald Bourgeois, Capital Projects Supervisor  
St. Bernard Parish Government  
1125 E. St. Bernard Highway  
Chalmette, La. 70043

Scope of Service: **Project Management Services**  
**Make check payable to:**  
Landry Management Consultants, LLC  
28503 Little Dixie Ranch Road, Lacombe La. 70445

**BUILDING CONSTRUCTION- Phase 2**

Design, Supplemental and Construction Budget \$ 13,478,349.00  
Project Management Fee \$ 310,050.00 (Per Amendment 2)

Project Phase	FEE		PRIOR PAYMENTS		FEE EARNED THIS PERIOD		
	Per Phase	Fee Percentage	Amount	Balance Remaining	Fee%	% Complete to Date	Amount
Programming	\$ 5,500.00	100%	\$ 5,500.00	\$ -	0%	100%	\$ -
Schematic Design	\$ 26,000.00	100%	\$ 26,000.00	\$ -	0%	100%	\$ -
Design Development	\$ 39,700.00	100%	\$ 39,700.00	\$ -	0%	100%	\$ -
Construction Documents	\$ 53,000.00	100%	\$ 53,000.00	\$ -	0%	100%	\$ -
Bidding	\$ 11,450.00	100%	\$ 11,450.00	\$ -	0%	100%	\$ -
Construction	\$ 164,000.00	68%	\$ 111,520.00	\$ 52,480.00	7.60%	75.60%	\$ 12,464.00
Close Out	\$ 10,400.00	0%	\$ -	\$ 10,400.00	0%	0%	\$ -
	\$ 310,050.00		\$ 247,170.00	\$ 62,880.00		<b>Subtotal</b>	\$ 12,464.00

**SURCHARGE CONSTRUCTION - Phase 1**

Project Management Fee \$34,840.00 (Per Amendment 2)

Project Phase	FEE		PRIOR PAYMENTS		FEE EARNED THIS PERIOD		
	Per Phase	Percentage	Amount	Balance Remaining	Percentage	% Complete to Date	Amount
Design Development	\$ 8,190.00	100.00%	\$ 8,190.00	\$ -	0.00%	100.00%	\$ -
Construction Documents	\$ 3,120.00	100.00%	\$ 3,120.00	\$ -	0.00%	100.00%	\$ -
Administration	\$ 15,600.00	100.00%	\$ 15,600.00	\$ -	0.00%	100.00%	\$ -
Construction Closeout	\$ 3,250.00	100.00%	\$ 3,250.00	\$ -	0.00%	100.00%	\$ -
Supplemental Vendor Management	\$ 4,680.00	100.00%	\$ 4,680.00	\$ -	0.00%	100.00%	\$ -
	\$ 34,840.00		\$ 34,840.00			<b>Subtotal</b>	\$ -

RESIDENT INSPECTION FEE - \$ 251,500.00  
Hourly Rate \$80.00

DESCRIPTION	FEE	PRIOR PAYMENTS			FEE EARNED THIS PERIOD		
		Percentage	Amount	Balance Remaining	Percentage	% Complete to Date	Amount
Phase 1 Surcharge- Amendment 1 - Lump Sum	\$ 28,000.00	60.00%	\$ 16,800.00	\$ 11,200.00	0.00%	60.00%	\$ -
DESCRIPTION	FEE	PRIOR PAYMENTS			FEE EARNED THIS PERIOD		
		Hours	Amount	Balance Remaining	Hours	Rate	Amount
Phase 2 Building - Amendment 2 - Hourly Not to Exceed	\$ 223,500.00	0	\$ -	\$ 223,500.00	0	\$ 80.00	\$ -
						<b>Subtotal</b>	\$ -

If you have any questions concerning this invoice, contact:	Douglas D. Landry - Cell: (504)579-3334 Email: dlandry@landrymanagement.com	Invoice Total	<b>\$12,464.00</b>
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**ST. BERNARD PARISH GOVERNMENT  
PROFESSIONAL DESIGN SERVICES INVOICE**

Date: 12/5/2024

Invoice Number: 2024015  
Contract No. -  
Purchase Order No: XX

In Account with: (Design Professional)  
Landry Management Consultants, LLC  
28503 Little Dixie Ranch Road  
Lacombe, LA 70445

Project Name: New Main Library  
3121 East Judge Perez Drive  
Meraux, LA 70075

Project Number: XX Part No:

CONTRACT Date: 8/27/2019 Original Contract Fee: \$196,300.00

Number	Date Approved	Basic Services	Amendments Additional Svcs/Reimbursable	Total Amendment
<u>1</u>	<u>4/30/2020</u>	<u>\$ 28,000.00</u>	<u>\$ -</u>	<u>\$ 28,000.00</u>
<u>2</u>	<u>10/4/2023</u>	<u>\$ 372,090.00</u>	<u>\$ -</u>	<u>\$ 372,090.00</u>
<u>3</u>	<u>8/5/2024</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Totals</b>		<b>\$ 400,090.00</b>	<b>\$ -</b>	<b>\$ 400,090.00</b>

**Total Basic Services Fee \$ 596,390.00**  
**Total Additional Services Fee \$ -**  
**Total Contract Amount \$ 596,390.00**

**PAYMENT DUE DESIGNER FOR SATISFACTORY COMPLETION OF SERVICES RENDERED**

Basic Services	Percent of total Fee	Phase Fee	% Complete	Amount Completed	Prior Invoices	Current Fee
Schematic Design	3%	\$ 17,000.00	100.0%	\$ 17,000.00	\$ 17,000.00	\$ -
Design Development	4%	\$ 25,220.00	100.0%	\$ 25,220.00	\$ 25,220.00	\$ -
Construction Documents	4%	\$ 26,000.00	100.0%	\$ 26,000.00	\$ 26,000.00	\$ -
Bidding	2%	\$ 10,400.00	100.0%	\$ 10,400.00	\$ 10,400.00	\$ -
Construction	19%	\$ 112,480.00	77.6%	\$ 87,333.24	\$ 79,015.17	\$ 8,318.07
Closeout	1%	\$ 5,200.00	0.0%	\$ -	\$ -	\$ -
1- Surcharge Resident Insp.	5%	\$ 28,000.00	60.0%	\$ 16,800.00	\$ 16,800.00	\$ -
2.1- Surcharge Design	1%	\$ 8,190.00	100.0%	\$ 8,190.00	\$ 8,190.00	\$ -
2.1- Surcharge Procurement	1%	\$ 3,120.00	100.0%	\$ 3,120.00	\$ 3,120.00	\$ -
2.1- Surcharge Construction	3%	\$ 15,600.00	100.0%	\$ 15,600.00	\$ 15,600.00	\$ -
2.1- Surcharge Closeout	1%	\$ 3,250.00	100.0%	\$ 3,250.00	\$ 3,250.00	\$ -
2.1- Surcharge Oversight	1%	\$ 4,680.00	100.0%	\$ 4,680.00	\$ 4,680.00	\$ -
2.2- Programming	1%	\$ 5,500.00	100.0%	\$ 5,500.00	\$ 5,500.00	\$ -
2.2- Schematic Design	2%	\$ 9,000.00	100.0%	\$ 9,000.00	\$ 9,000.00	\$ -
2.2- Design Development	2%	\$ 14,480.00	100.0%	\$ 14,480.00	\$ 14,480.00	\$ -
2.2- Construction Documents	5%	\$ 27,000.00	100.0%	\$ 27,000.00	\$ 26,999.00	\$ -
2.2- Bidding	0%	\$ 1,050.00	100.0%	\$ 1,050.00	\$ 1,050.00	\$ -
2.2- Construction	9%	\$ 51,520.00	71.1%	\$ 36,650.76	\$ 32,504.83	\$ 4,145.93
2.2- Closeout	1%	\$ 5,200.00	0.0%	\$ -	\$ -	\$ -
2.3- Resident Inspection	37%	\$ 223,500.00	20.5%	\$ 45,920.00	\$ 45,920.00	\$ -

Add Services /Reimbursable Amendments	Amount	% Complete	Amount Completed	Prior Invoices	Current Fee
	\$ -	0.0%	\$ -	\$ -	\$ -
	\$ -	0.0%	\$ -	\$ -	\$ -
	\$ -	0.0%	\$ -	\$ -	\$ -
	\$ -	0.0%	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 596,390.00</b>		<b>\$ 357,194.00</b>	<b>\$ 344,729.00</b>	<b>\$ 12,464.00</b>

**Total Amount Due \$ 12,464.00**

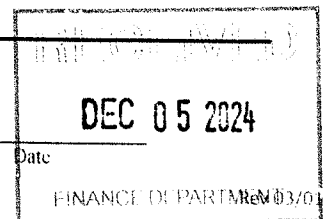
By Reginald Landry  
Designer's Signature

Date: 12-5-24

By signing this invoice the Designer warrants that all sub-consultants have been paid those amounts due them from previous invoices and that they will be promptly paid those amounts due them out of the amount paid to the Designer.

ST. BERNARD PARISH ONLY

Approved by \_\_\_\_\_  
SBPG Approved Signature



Date \_\_\_\_\_  
FINANCE DEPARTMENT 10/3/01/10



*St. Bernard Parish Government*  
*Department of Public Works*

1125 E. St. Bernard Highway  
Phone (504) 278-4300

Chalmette, Louisiana 70043  
Fax (504) 278-4480

**Louis Pomes**  
*Parish President*

**MEMORANDUM**

**TO:** JUSTIN FRANK  
DIRECTOR  
FINANCE DEPARTMENT

**FROM:** HILLARY J. NUNEZ, JR.  
DIRECTOR  
PUBLIC WORKS

**DATE:** JANUARY 3, 2025

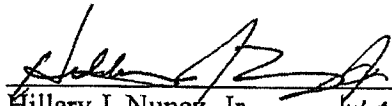
**RE:** PROJECT MANAGEMENT SERVICES FOR NEW PUBLIC LIBRARY

The Department of Public Works has received the following invoice:

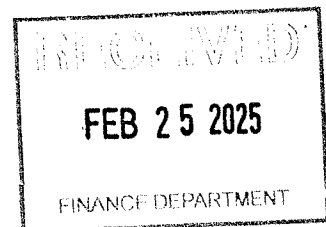
Contractor	Invoice No.	Invoice Date	Amount	P.O. Number
Landry Management Consultants, LLC	2024-016	12/10/2024	\$42,240.00*	

\*The amount shown is for reference only.

All work pertaining to the above invoice has been completed according to contract requirements. Please proceed with the necessary steps to calculate and execute payment.

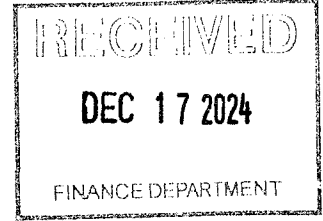
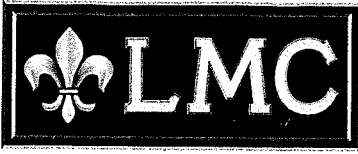
  
Hillary J. Nunez, Jr.  
Director, Public Works

HJNJr/flr





278



December 10, 2024

Mr. Donald Bourgeois  
SBPG Capital Projects Supervisor  
1125 E. St. Bernard Highway  
Chalmette, Louisiana 70043

REFERENCE: New Parish Library  
Resident Inspection Services  
LMC Invoice No. - 2024016

Please find enclosed invoice **2024016** for the above-referenced project.

Should you require additional information, please do not hesitate to contact us.

If you have any questions regarding this invoice, please contact Douglas Landry at 504-579-3334, or by email at [ddlandry@landrymanagement.com](mailto:ddlandry@landrymanagement.com)

Attached: Invoice 2024016  
SBPG Design Service Invoice Form executed  
Weekly Timesheet Summary by Month  
Monthly Payroll Detail Report  
Daily Reports and Weekly Timesheets

Respectfully,

Douglas D. Landry  
Program Management Consultant

Thru  
June 30, 2024  
R.B. Fees

Cc: Donald Bourgeois, Capital Projects Supervisor  
Hillary Nunez, Director of Public Works  
Ray Lauga, Capital Projects  
Robin Mason, SBPG Finance

#198184



Invoice No: 2024016

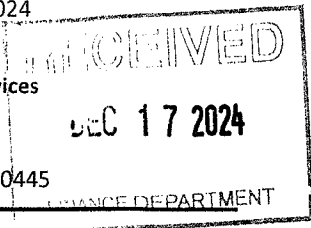
Date: 12/10/2024

**Bill To:**

Donald Bourgeois, Capital Projects Supervisor  
 St. Bernard Parish Government  
 1125 E. St. Bernard Highway  
 Chalmette, La. 70043

Scope of Service: **Project Management Services**

**Make check payable to:**  
 Landry Management Consultants, LLC  
 28503 Little Dixie Ranch Road, Lacombe La. 70445



**BUILDING CONSTRUCTION- Phase 2**

**Design, Supplemental and Construction Budget** \$ 13,478,349.00  
**Project Management Fee** \$ 310,050.00 (Per Amendment 2)

Project Phase	FEE	PRIOR INVOICES			FEE EARNED THIS PERIOD		
	Per Phase	Fee Percentage	Amount	Balance Remaining	Fee%	% Complete to Date	Amount
Programming	\$ 5,500.00	100%	\$ 5,500.00	\$ -	0%	100%	\$ -
Schematic Design	\$ 26,000.00	100%	\$ 26,000.00	\$ -	0%	100%	\$ -
Design Development	\$ 39,700.00	100%	\$ 39,700.00	\$ -	0%	100%	\$ -
Construction Documents	\$ 53,000.00	100%	\$ 53,000.00	\$ -	0%	100%	\$ -
Bidding	\$ 11,450.00	100%	\$ 11,450.00	\$ -	0%	100%	\$ -
Construction	\$ 164,000.00	75.60%	\$ 123,984.00	\$ 40,016.00	0%	75.60%	\$ -
Close Out	\$ 10,400.00	0%	\$ -	\$ 10,400.00	0%	0%	\$ -
	\$ 310,050.00		\$ 259,634.00	\$ 50,416.00		<b>Subtotal</b>	\$ -

**SURCHARGE CONSTRUCTION - Phase 1**

**Project Management Fee** \$34,840.00 (Per Amendment 2)

Project Phase	FEE	PRIOR INVOICES			FEE EARNED THIS PERIOD		
	Per Phase	Percentage	Amount	Balance Remaining	Percentage	% Complete to Date	Amount
Design Development	\$ 8,190.00	100.00%	\$ 8,190.00	\$ -	0.00%	100.00%	\$ -
Construction Documents	\$ 3,120.00	100.00%	\$ 3,120.00	\$ -	0.00%	100.00%	\$ -
Construction Administration	\$ 15,600.00	100.00%	\$ 15,600.00	\$ -	0.00%	100.00%	\$ -
Construction Closeout	\$ 3,250.00	100.00%	\$ 3,250.00	\$ -	0.00%	100.00%	\$ -
Supplemental Vendor Management	\$ 4,680.00	100.00%	\$ 4,680.00	\$ -	0.00%	100.00%	\$ -
	\$ 34,840.00		\$ 34,840.00			<b>Subtotal</b>	\$ -

**RESIDENT INSPECTION FEE - \$ 251,500.00**  
**Hourly Rate \$80.00**

DESCRIPTION	FEE	PRIOR INVOICES			FEE EARNED THIS PERIOD		
		Percentage	Amount	Balance Remaining	Percentage	% Complete to Date	Amount
Phase 1 Surcharge- Amendment 1 - Lump Sum	\$ 28,000.00	60.00%	\$ 16,800.00	\$ 11,200.00	0.00%	60.00%	\$ -
DESCRIPTION	FEE	PRIOR INVOICES			FEE EARNED THIS PERIOD		
		Hours	Amount	Balance Remaining	Hours	Rate	Amount
Phase 2 Building - Amendment 2 - Hourly Not to Exceed	\$ 223,500.00	574	\$ 45,920.00	\$ 177,580.00	528	\$ 80.00	\$ 42,240.00
						<b>Subtotal</b>	\$ 42,240.00

<b>If you have any questions concerning this invoice, contact:</b>	Douglas D. Landry - Cell: (504)579-3334 Email: ddlandry@landrymanagement.com	<b>Invoice Total</b>	<b>\$42,240.00</b>
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**ST. BERNARD PARISH GOVERNMENT  
PROFESSIONAL DESIGN SERVICES INVOICE**

Date: 12/10/2024

Invoice Number: 2024016  
Contract No. -  
Purchase Order No: XX

In Account with: (Design Professional)  
Landry Management Consultants, LLC  
28503 Little Dixie Ranch Road  
Lacombe, LA 70445

Project Name: New Main Library  
3121 East Judge Perez Drive  
Meraux, LA 70075  
Project Number: XX Part No: \_\_\_\_\_

CONTRACT Date: 8/27/2019

Original Contract Fee: \$196,300.00

Number	Date Approved	Basic Services	Amendments Additional Svcs/Reimbursable	Total Amendment
<u>1</u>	<u>4/30/2020</u>	<u>\$ 28,000.00</u>	<u>\$ -</u>	<u>\$ 28,000.00</u>
<u>2</u>	<u>10/4/2023</u>	<u>\$ 372,090.00</u>	<u>\$ -</u>	<u>\$ 372,090.00</u>
<u>3</u>	<u>8/5/2024</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Totals</b>		<b>\$ 400,090.00</b>	<b>\$ -</b>	<b>\$ 400,090.00</b>

**Total Basic Services Fee \$ 596,390.00**  
**Total Additional Services Fee \$ -**  
**Total Contract Amount \$ 596,390.00**

**PAYMENT DUE DESIGNER FOR SATISFACTORY COMPLETION OF SERVICES RENDERED**

Basic Services	Percent of total Fee	Phase Fee	% Complete	Amount Completed	Prior Invoices	Current Fee
Schematic Design	3%	\$ 17,000.00	100.0%	\$ 17,000.00	\$ 17,000.00	\$ -
Design Development	4%	\$ 25,220.00	100.0%	\$ 25,220.00	\$ 25,220.00	\$ -
Construction Documents	4%	\$ 26,000.00	100.0%	\$ 26,000.00	\$ 26,000.00	\$ -
Bidding	2%	\$ 10,400.00	100.0%	\$ 10,400.00	\$ 10,400.00	\$ -
Construction	19%	\$ 112,480.00	77.6%	\$ 87,333.24	\$ 87,333.24	\$ -
Closeout	1%	\$ 5,200.00	0.0%	\$ -	\$ -	\$ -
1- Surcharge Resident Insp.	5%	\$ 28,000.00	60.0%	\$ 16,800.00	\$ 16,800.00	\$ -
2.1- Surcharge Design	1%	\$ 8,190.00	100.0%	\$ 8,190.00	\$ 8,190.00	\$ -
2.1- Surcharge Procurement	1%	\$ 3,120.00	100.0%	\$ 3,120.00	\$ 3,120.00	\$ -
2.1- Surcharge Construction	3%	\$ 15,600.00	100.0%	\$ 15,600.00	\$ 15,600.00	\$ -
2.1- Surcharge Closeout	1%	\$ 3,250.00	100.0%	\$ 3,250.00	\$ 3,250.00	\$ -
2.1- Surcharge Oversight	1%	\$ 4,680.00	100.0%	\$ 4,680.00	\$ 4,680.00	\$ -
2.2- Programming	1%	\$ 5,500.00	100.0%	\$ 5,500.00	\$ 5,500.00	\$ -
2.2- Schematic Design	2%	\$ 9,000.00	100.0%	\$ 9,000.00	\$ 9,000.00	\$ -
2.2- Design Development	2%	\$ 14,480.00	100.0%	\$ 14,480.00	\$ 14,480.00	\$ -
2.2- Construction Documents	5%	\$ 27,000.00	100.0%	\$ 27,000.00	\$ 26,999.00	\$ -
2.2- Bidding	0%	\$ 1,050.00	100.0%	\$ 1,050.00	\$ 1,050.00	\$ -
2.2- Construction	9%	\$ 51,520.00	71.1%	\$ 36,650.76	\$ 36,650.76	\$ -
2.2- Closeout	1%	\$ 5,200.00	0.0%	\$ -	\$ -	\$ -
2.3- Resident Inspection	37%	\$ 223,500.00	39.4%	\$ 88,160.00	\$ 45,920.00	\$ 42,240.00

Add Services /Reimbursable Amendments	Amount	% Complete	Amount Completed	Prior Invoices	Current Fee
	\$ -	0.0%	\$ -	\$ -	\$ -
	\$ -	0.0%	\$ -	\$ -	\$ -
	\$ -	0.0%	\$ -	\$ -	\$ -
	\$ -	0.0%	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 596,390.00</b>		<b>\$ 399,434.00</b>	<b>\$ 357,193.00</b>	<b>\$ 42,240.00</b>

Total Amount Due \$ 42,240.00

By Stephan Landry  
Designer's Signature

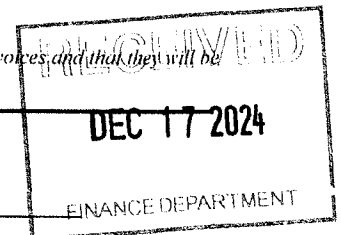
Date: 12-10-24

By signing this invoice the Designer warrants that all sub-consultants have been paid those amounts due them from previous invoices and that they will be promptly paid those amounts due them out of the amount paid to the Designer.

ST. BERNARD PARISH ONLY

Approved s/ \_\_\_\_\_  
SBPG Approved Signature

\_\_\_\_\_ Date



St. Bernard Parish Government

New Public Library - LMC Amendment 2 - Daily Construction Observation

INVOICE NO. - 2024016

Monthly Payroll Timesheet Summary

EMPLOYEE	W/E	PROJECT	TASK	M	T	W	TH	FRI	SAT	SUN	W/E Total Hrs	Invoices Hrs.
Lanny C. Villanueva	4/7/2024	Phase 2 - Library	Daily Construction Observation	10	10	10	10	8			48	2024016 April 184 hrs.
Lanny C. Villanueva	4/14/2024	Phase 2 - Library	Daily Construction Observation	8	8	3	10	8	3		40	
Lanny C. Villanueva	4/21/2024	Phase 2 - Library	Daily Construction Observation	8	8	8	8	8			40	
Lanny C. Villanueva	4/28/2024	Phase 2 - Library	Daily Construction Observation	8	8	8	8	8			40	
Lanny C. Villanueva	5/5/2024	Phase 2 - Library	Daily Construction Observation	8	8						16	
<b>Subtotal</b>											<b>184</b>	
Lanny C. Villanueva	5/5/2024	Phase 2 - Library	Daily Construction Observation			8	8	8			24	2024016 May 184 hrs.
Lanny C. Villanueva	5/12/2024	Phase 2 - Library	Daily Construction Observation	8	8	8	8	8			40	
Lanny C. Villanueva	5/19/2024	Phase 2 - Library	Daily Construction Observation	8	8	8	8	8			40	
Lanny C. Villanueva	5/26/2024	Phase 2 - Library	Daily Construction Observation	8	8	8	8	8			40	
Lanny C. Villanueva	6/2/2024	Phase 2 - Library	Daily Construction Observation	8	8	8	8	8			40	
<b>Subtotal</b>											<b>184</b>	
Lanny C. Villanueva	6/9/2024	Phase 2 - Library	Daily Construction Observation	8	8	8	8	8			40	2024016 June 160 hrs.
Lanny C. Villanueva	6/16/2024	Phase 2 - Library	Daily Construction Observation	8	8	8	8	8			40	
Lanny C. Villanueva	6/23/2024	Phase 2 - Library	Daily Construction Observation	8	8	8	8	8			40	
Lanny C. Villanueva	6/30/2024	Phase 2 - Library	Daily Construction Observation	8	8	8	8	8			40	
<b>Subtotal</b>											<b>160</b>	
<b>TOTAL</b>											<b>528</b>	