

# Invoice



Date 5/13/2020

Invoice #12

ST. BERNARD PARISH GOVERNMENT  
 8201 W JUDGE PEREZ DRIVE  
 CHALMETTE, LA 70043  
 PHONE 504-278-4255  
 FAX 504-278-4329

TO St. Bernard Parish  
 Library  
 2600 Palmisano Blvd.  
 Chalmette, LA 70043-  
 3666

			Due Date
	St. Bernard Parish Public Library		5/31/2020

Qty	Description	Unit Price	Line Total
	Mathes-Brierre & Architects Beazley Moliere Invoice #11884.03ID	\$8,625.00	\$8,625.00
	St. Bernard Voice Invoice #16771	\$192.50	\$192.50
Subtotal			\$8,817.50
Total			8,817.50

Make all checks payable to ST. BERNARD PARISH GOVERNMENT



# St. Bernard Parish Government

## Department of Public Works

1125 E. St. Bernard Highway  
Phone (504) 278-4300

Chalmette, Louisiana 70043  
Fax (504) 278-4480

**Guy McInnis**  
Parish President

### MEMORANDUM

**TO:** BLAIR ELLINWOOD  
DIRECTOR  
FINANCE DEPARTMENT

**FROM:** DONALD R. BOURGEOIS, JR.  
CAPITAL PROJECTS SUPERVISOR

**DATE:** MAY 4, 2020

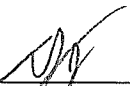
**RE:** ST. BERNARD PARISH PUBLIC LIBRARY

The Department of Public Works has received the following invoice:

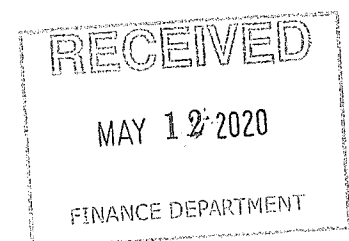
Contractor	Invoice No.	Invoice Date	Amount	P.O. Number
St. Bernard Voice	16771	1/9/20	\$192.50*	

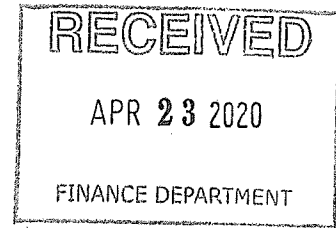
\*The amount shown is for reference only.

Per Douglas Landry, Landry Management Consultants, all work pertaining to the above invoice has been completed according to contract requirements. Please proceed with the necessary steps to calculate and execute payment.

  
\_\_\_\_\_  
Donald R. Bourgeois, Jr.  
Capital Projects Supervisor

DRBJr/dpz





April 20, 2020

Donald Bourgeois  
Capital Projects Supervisor  
1125 East St. Bernard Hwy  
Chalmette, Louisiana 70043

Reference: Recommendation for Payment  
St. Bernard Voice  
Invoice No. 16771  
Public Notice – Bid Advertisement for Surcharge Phase  
Project: St. Bernard Parish New Public library

Dear Mr. Bourgeois,

I have reviewed the submitted invoice from St. Bernard Voice referenced above and agree with the payment amount requested **\$192.50**. I recommend that SBPG issue payment of that amount.

Respectfully,

Douglas D. Landry  
Program Manager Consultant, LMC

Cc: Blair Underwood, SBPG Finance Director  
Robin Mason, SBPG Finance

# 64234  
999-109000-①

# ST BERNARD VOICE NEWSPAPER

# Invoice

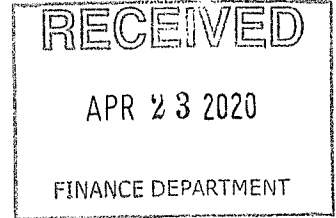
PO BOX 88  
ARABI, LA 70032  
(504) 279-7488

Date	Invoice #
1/9/2020	16771

Bill To

Ship To

ST BERNARD GOVERNMENT  
PAM MORALES-FINANCE DEPT  
8201 W JUDGE PEREZ DR  
CHALMETTE, LA 70043-1611



P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			1/9/2020			
Quantity	Item Code	Description			Price Each	Amount
1	PUBLIC NOTICE	PUBLIC NOTICE BIDS - PROJECT NO. SBPG/NPL SITE SURCHARGE - NEW PARISH LIBRARY  PUBLISHED: JANUARY 10, 17, 24, 2020  PLACED BY TERI DOSKEY  <i>Teri Doskey 2/11/2020 Library Site Surcharge New Parish Library</i>			192.50	192.50

RECEIVED

FEB 11 2020

PUBLIC WORKS

**Total** \$192.50

Payments/Credits	\$0.00
------------------	--------

**Balance Due** \$192.50

# The St. Bernard Voice

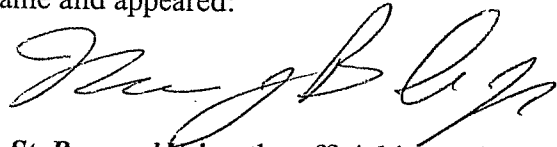
P.O. Box 88  
Arabi, LA 70032

(504) 279-7481

STATE OF LOUISIANA  
PARISH OF ST. BERNARD

Before me, the undersigned authority, duly commissioned and qualified in and for the above Parish and State, personally came and appeared:

Norris J. Babin, Jr., Legals Clerk



That as Legals Clerk of *The St. Bernard Voice*, the official journal of the Parish of St. Bernard, attests that the attached copy of **LEGAL NOTICE**

BIDS – PROJECT NO. SBPG/NPL  
SITE SURCHARGE – NEW PARISH LIBRARY

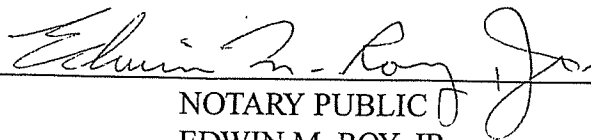
Was published in the newspaper in the issues of:

January 10, 2020  
January 17, 2020  
January 24, 2020

Sworn to and subscribed before me

24th January, 2020

This \_\_\_\_\_ day of \_\_\_\_\_



NOTARY PUBLIC  
EDWIN M. ROY, JR.  
NOTARY #009258

## ADVERTISEMENT FOR BIDS

ST. BERNARD PARISH GOVERNMENT  
DEPARTMENT OF PUBLIC WORKS  
STATE OF LOUISIANA  
PROJECT NO. SBP/NPL

Sealed Bids will be received until the hour of 2:00 p.m., on Tuesday, February 11, 2020, at the St. Bernard Parish Government Department of Public Works, 1125 E. St. Bernard Highway, Chalmette, Louisiana, and opened at 2:00 p.m., at which time they will be publicly read, for furnishing all supervision, labor, materials, equipment, etc., and performing all work necessary for:

St. Bernard Parish Government  
SITE SURCHARGE - NEW PARISH LIBRARY  
Project No: SBPG/NPL

To be a valid delivery, Sealed Bids must be delivered electronic by Central Bidding or by hand to St. Bernard Parish Government Department of Public Works, 1125 E. St. Bernard Highway, Chalmette, Louisiana during the normal business hours at 8:00 a.m. to 4:30 p.m. Monday through Friday or before 2:00 p.m., on Tuesday February 11, 2020.

Sealed bids delivered to any other St. Bernard Parish Government location or other room number prior to the bid receipt deadline will not be considered.

This project consists of furnishing all supervision, labor, equipment, and materials necessary to perform all operations necessary for the installation of preload materials in accordance with the details shown on the plans and with the requirements of these specifications.

Each bid must be accompanied by a certified check, cashier's check or bid bond acceptable to the Owner in the amount equal to at least five percent (5%) of the total amount bid and payable without condition to the Owner as a guarantee that the bidder, if awarded the contract, will promptly execute a contract in accordance with all terms and conditions of the Contract Documents.

A Mandatory Pre-Bid Conference will be held on Tuesday January 28, 2020 at 10:00 a.m. at the St. Bernard Parish Government Department of Public Works, 1125 E. St. Bernard Highway, Chalmette, Louisiana. All bidders must attend and sub-contractors are encouraged to attend.

The drawings and specifications are on file and open for inspection at the St. Bernard Parish Government Department of Public Works, 1125 E. St. Bernard Highway, Chalmette, Louisiana, and may be secured from the office of:  
Mathes Brierre Architects  
201 St. Charles Avenue Suite 4100  
New Orleans, Louisiana 70170-4100  
Office : 504.586.9303 Fax: 504.582.1305

by only licensed contractors upon payment of \$25.00 per set. Deposits on the first set of documents furnished to bona fide prime bidders will be fully refunded upon return of the documents no later than ten (10) days after receipt of bids. On other sets of documents furnished to bidders the deposit less actual cost of reproduction will be refunded upon return of the documents no later than ten (10) days after receipt of bids. Questions about this procedure shall be directed to the Architect/Engineer.

Bids may also be viewed and submitted online at [www.centrauctionhouse.com](http://www.centrauctionhouse.com).

St. Bernard Parish Government is an Equal Opportunity Employer. St. Bernard Parish Government also encourages all small and minority-owned firms and women's business enterprises (DBE's, including MBE's, WBE's and SBE's) to apply.

/s/ Matthew Falati  
Matthew Falati, P.E.  
Director  
Department of Public Works

January 10, 17, 24, 2020

# ADVERTISEMENT FOR BIDS

ST. BERNARD PARISH GOVERNMENT  
DEPARTMENT OF PUBLIC WORKS  
STATE OF LOUISIANA  
PROJECT NO. SBP/NPL

Sealed Bids will be received until the hour of 2:00 p.m., on Tuesday, February 11, 2020, at the St. Bernard Parish Government Department of Public Works, 1125 E. St. Bernard Highway, Chalmette, Louisiana, and opened at 2:00 p.m., at which time they will be publicly read, for furnishing all supervision, labor, materials, equipment, etc., and performing all work necessary for:

St. Bernard Parish Government  
SITE SURCHARGE – NEW PARISH LIBRARY  
Project No: SBPG/NPL

To be a valid delivery, Sealed Bids must be delivered electronic by Central Bidding or by hand to St. Bernard Parish Government Department of Public Works, 1125 E. St Bernard Highway, Chalmette, Louisiana during the normal business hours of 8:30 a.m. to 4:30 p.m. Monday through Friday on or before 2:00 p.m., on Tuesday February 11, 2020.

**Sealed bids delivered to any other St. Bernard Parish Government location or other room number prior to the bid receipt deadline will not be considered.**

This project consists of furnishing all supervision, labor, equipment, and materials necessary to perform all operations necessary for the installation of preload materials in accordance with the details shown on the plans and with the requirements of these specifications.

Each bid must be accompanied by a certified check, cashier's check or bid bond acceptable to the Owner in the amount equal to at least five percent (5%) of the total amount bid and payable without condition to the Owner as a guarantee that the bidder, if awarded the contract, will promptly execute a contract in accordance with all terms and conditions of the Contract Documents.

A Mandatory Pre-Bid Conference will be held on Tuesday January 28, 2020 at 10:00 a.m. at the St. Bernard Parish Government Department of Public Works, 1125 E. St Bernard Highway, Chalmette, Louisiana. All bidders must attend and sub-contractors are encouraged to attend.

The drawings and specifications are on file and open for inspection at the St. Bernard Parish Government Department of Public Works, 1125 E. St Bernard Highway, Chalmette, Louisiana, and may be secured from the office of:

**Mathes Brierre Architects**  
201 St. Charles Avenue Suite 4100  
New Orleans, Louisiana 70170-4100  
Office : 504.586.9303 Fax: 504.582.1305

by only licensed contractors upon payment of \$25.00 per set. Deposits on the first set of documents furnished to bona fide prime bidders will be fully refunded upon return of the documents no later than ten (10) days after receipt of bids. On other sets of documents furnished to bidders the deposit less actual cost of reproduction will be refunded upon return of the documents no later than ten (10) days after receipt of bids. Questions about this procedure shall be directed to the Architect/Engineer.

Bids may also be viewed and submitted online at [www.centralauctionhouse.com](http://www.centralauctionhouse.com).

St. Bernard Parish Government is an Equal Opportunity Employer. St. Bernard Parish Government also encourages all small and minority-owned firms and women's business enterprises (DBE's, including MBE's, WBE's and SBE's) to apply.

/s/Matthew Falati  
Matthew Falati, P.E.  
Director  
Department of Public Works

January 10, 17, 24, 2020



*St. Bernard Parish Government*  
*Department of Public Works*

1125 E. St. Bernard Highway  
 Phone (504) 278-4300

Chalmette, Louisiana 70043  
 Fax (504) 278-4480

**Guy McInnis**  
*Parish President*

**MEMORANDUM**

**TO:** BLAIR ELLINWOOD  
 DIRECTOR  
 FINANCE DEPARTMENT

**FROM:** DONALD R. BOURGEOIS, JR.  
 CAPITAL PROJECTS SUPERVISOR

**DATE:** MAY 4, 2020

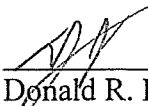
**RE:** ST. BERNARD PARISH PUBLIC LIBRARY

The Department of Public Works has received the following invoice:

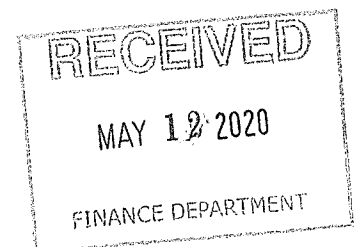
<b>Contractor</b>	<b>Invoice No.</b>	<b>Invoice Date</b>	<b>Amount</b>	<b>P.O. Number</b>
Mathes-Brierre & Architects Beazley Moliere	11884.03ID	3/2/20	\$8,625.00*	

\*The amount shown is for reference only.

Per Douglas Landry, Landry Management Consultants, all work pertaining to the above invoice has been completed according to contract requirements. Please proceed with the necessary steps to calculate and execute payment.

  
 \_\_\_\_\_  
 Donald R. Bourgeois, Jr.  
 Capital Projects Supervisor

DRBJr/dpz







April 20, 2020

Donald Bourgeois  
Capital Projects Supervisor  
1125 East St. Bernard Hwy  
Chalmette, Louisiana 70043

Reference: Recommendation for Payment  
Mathes-Brierre & Architects Beazley Moliere  
Invoice No. 11884.03ID  
Basic Design Services – Construction Document Phase  
Project: St. Bernard Parish New Public library

Dear Mr. Bourgeois,

I have reviewed the submitted invoice from Mathes Brierre & ABM referenced above and agree with the percentage complete and payment amount requested **\$8,625.00**. I recommend that SBPG issue payment of that amount.

Budget – Interior Design =	\$22,500.00
Prior Payment -	\$9,375.00
<b>This payment -</b>	<b>\$8,625.00</b>
Percent Complete –	80%
Budget Balance -	\$4,500.00 (20%)

Respectfully,

Douglas D. Landry  
Program Manager Consultant, LMC



Cc: Blair Underwood, SBPG Finance Director  
Robin Mason, SBPG Finance



**INVOICE**

201 ST. CHARLES AVENUE, SUITE 4100  
 NEW ORLEANS, LA 70170-4100  
 Phone 504.586.9303 Fax 504.582.1305

DATE:  
 INVOICE #

3/2/20  
 11884.03ID

**Bill To:**  
 Douglas D. Landry  
 Landry Management  
 2109 Legend Street  
 Meraux, LA 70075

<b>Project: Renovations to St. Bernard Public Library</b>		<b>AJV: 11884</b>	
<i>For Professional Services through February 29, 2020:</i>			
	<i>Total Fee</i>	\$	22,500.00
Percentage Complete	80.00%	\$	18,000.00
	<b>Total Earned</b>	\$	18,000.00
	Previous Fee Billing	\$	9,375.00
	Current Fee Billing	\$	<u>8,625.00</u>
	<b>Total This Invoice</b>	\$	<b>8,625.00</b>

Make all checks payable to: **Mathes Brierre Architects, APC + Architects Beazley Moliere, AJV**  
 If you have any questions concerning this invoice, contact:  
 Florencia Samson, 504.586.9303, fsamson@mathesbrierre.com

**THANK YOU FOR YOUR BUSINESS!**

**RECEIVED**  
 APR 23 2020  
 FINANCE DEPARTMENT